

May 16, 2023  
Regular Meeting of the Quorum Court  
Resolutions & Ordinances

There were no Resolutions for the month of May.

Appropriation Ordinance 2023-20    A supplemental appropriation ordinance amending ordinance number 2022-39 (The 2023 Budget Ordinance) to appropriate funds to the Courthouse Fund (1800)

Ordinance 2023-21    An Ordinance to establish a full-time deputy sheriff position, to amend ordinance 2022-39 to appropriate funds for wages, and establish duration of the position

**APPROPRIATION ORDINANCE 2023-20**

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CARROLL, STATE OF ARKANSAS, A SUPPLEMENTAL APPROPRIATION ORDINANCE TO BE ENTITLED:


**A SUPPLEMENTAL APPROPRIATION ORDINANCE AMENDING  
ORDINANCE NUMBER 2022-39 (THE 2023 BUDGET ORDINANCE) TO  
APPROPRIATE FUNDS TO THE COURTHOUSE FUND (1800)**

**WHEREAS**, the Carroll County Judge and Eastern District Judicial Building Steering Committee have met with SouthBuild and negotiations for an initial contract to study the courthouse needs of the County are underway.

**WHEREAS**, in anticipation of a successfully negotiated contract, funds will need to be appropriated to cover associated costs of the contract while the study is being completed with a maximum disbursement of \$10,000.00.

**NOW THEREFORE**, be it enacted by the Quorum Court of Carroll County, Arkansas that the amount of \$10,000.00 is to be appropriated to Courthouse Fund (1800-0111), Other Professional Services (3009).

APPROVED:   
David Writer, Carroll County Judge

ATTEST:   
Connie T. Doss, Carroll County Clerk

DATE APPROVED: May 16, 2023 SPONSOR: John Howerton

This publication is paid for by the Quorum Court, Carroll County, AR. §14-14-116 \$ \_\_\_\_\_

**ORDINANCE 2023-21**

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CARROLL, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

**AN ORDINANCE TO ESTABLISH A FULL-TIME DEPUTY SHERIFF POSITION, TO AMEND ORDINANCE 2022-39 TO APPROPRIATE FUNDS FOR WAGES, AND ESTABLISH DURATION OF THE POSITION**

**WHEREAS**, §14-52-102(b) allows for a city of the second class and an existing law enforcement agency to contract for law enforcement services for the city.

**WHEREAS**, an agreement was executed on March 1, 2023, between Carroll County, Arkansas, and the municipality of Holiday Island to provide law enforcement services for the city of Holiday Island.

**WHEREAS**, the Quorum Court appreciates the need for this additional officer so as to meet the contractual obligations of Carroll County with the city of Holiday Island consistent with the law enforcement needs of Carroll County.


**NOW THEREFORE**, be it enacted by the Quorum Court of Carroll County, State of Arkansas, the following:


**Section 1:** The position of one (1) deputy sheriff (see Exhibit A), providing law enforcement for the municipality of Holiday Island, is hereby established and is contingent upon the consummated contract between Carroll County and the city of Holiday Island.

**Section 2:** At such time as the current or successor contract for provision of law enforcement services between Carroll County and the city of Holiday Island ceases to be in full force and effect, the deputy sheriff position created by this ordinance will lapse, cease to exist, end, and be null and void, and any remaining allocated funds will return to the general fund of the County.

**Section 3:** The 2023 wage for the position established will be \$36,920.00 annually/\$17.75 an hour with the following appropriations required for the remaining budget year for the budget of the Sheriff (1000-0400):

Line Item: Salaries, Full-Time (1001)	\$22,720.00
Line Item: Social Security Matching (1006)	\$ 1,738.08
Line Item: Retirement Matching (1007)	\$ 3,480.70
Line Item: Health Ins. Matching (1009)	\$ 4,800.00
Line Item: Unemployment Matching (1011)	\$ 50.00
Total Appropriation:	\$32,788.78

Approved:   
David Writer, Carroll County Judge

Attest:   
Connie T. Doss, Carroll County Clerk

Date Approved: May 16, 2023 Sponsor: Jack Deaton

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**Carroll County Sheriff Office  
Deputy Sheriff  
Rank: Deputy  
JOB DESCRIPTION**

- 1) Works under the direct supervision of patrol sergeant or corporal.
- 2) Enforce state and county laws and county ordinances.
- 3) Drive vehicles or patrol specific areas to detect law violators, issue citations, and make arrests.
- 4) Execute arrest warrants, locating and taking persons into custody.
- 5) Investigate illegal or suspicious activities.
- 6) Notify patrol units to take violators into custody or to provide needed assistance or medical aid.
- 7) Question individuals regarding incidents and or crimes that have been committed.
- 8) Record daily activities and submit logs and other related reports and paperwork to appropriate authorities within the allotted time as per policy.
- 9) Serve statements of claims, subpoenas, summonses, jury summonses, orders to pay child support, and other court orders.
- 10) Take control of accident scenes to maintain traffic flow, to assist accident victims, and to investigate causes, documenting findings of investigation.
- 11) Verify that the proper legal charges have been made against law offenders and that all affidavits have been completed at the time of incident.
- 12) Patrol and guard properties of public and private interest, by diligently performing security checks of their assigned patrol areas.
- 13) Locate and confiscate evidence of crimes, properly acquiring, logging, and storing.
- 14) Patrol assigned patrol zones as per policy and assignment by supervisor.
- 15) Effectively clean and maintain assigned vehicles and equipment.
- 16) Maintain a highly professional appearance at all times.